



ANTELOPE VALLEY COLLEGE

**3041 W. Avenue K
Lancaster, California**

**MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE
Wednesday, March 9th, 2016 - 10:30 a.m.
Administration Building – A124 – President's Conference Room**

- I.** Call to Order
- II.** Attendance
- III.** Comments from Community Re: Agenda Items
- IV.** Approval of the June 16, 2015 - Minutes – (Attachment)
- V.** Measure R Audited Financial Statements – (Attachment)
- VI.** Measure R Audited Performance Report – (Attachment)
- VII.** Measure R Facilities Update – (Attachment)
- VIII.** Next Meeting Date
- IX.** Adjournment

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MINUTES OF THE MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE Tuesday, June 16, 2015 - 9:00 a.m. Administration Building – A124 – President's Conference Room

I. Call to Order

The meeting was called to order at 9:07 a.m.

II. Attendance

Senior Citizen's Representative: Chuck Church, Chair

Community At Large Representatives: Drew Mercy & Chris Grado

Business Community Representatives: Gus Camacho – **absent** & Dr. Gil Snow

AVC Foundation Organization Representative: John Currado

Student Representative: Mara Javines was a proxy for Kimbirly Dolatowski

Staff Present: Ed Knudson, President, Diana Keelen, Executive Director of Business Services, Doug Jensen, Executive Director of Facilities Services – **absent**.

III. Comments from Community Re: Agenda Items

There were no public comments.

IV. Approval of the March 28, 2012 Minutes

Drew Mercy motioned for approval of the minutes with an amendment of a strikethrough of item II. Status of Open Positions – ~~“After brief statements from both candidates.”~~ Motion was second by Chris Grado. Final Resolution: Motion carried (3/1/3) Ayes: Chuck Church, Drew Mercy, Dr. Gil Snow. Absent: Gus Camacho. Abstain: Chris Grado, Mara Javines, John Currado.

V. Measure R Finance Report

Diana Keelen reviewed the 2013 and 2014 audit reports, stating that there were no audit findings and that money were spent in compliance with audit measures. Ending balance as of May 26, 2015 is: \$1,354,317.

VI. Measure R Facilities Update

Doug Jensen, Executive Director of Facilities Services, provided a PowerPoint, prior to the meeting, with the Measure R Project Status Report. The report provided the status of various projects, status of progress on these projects and the costs.

VII. Annual Report Presented at the Board of Trustees Meeting

It was discussed and decided that the annual report did not need to be mailed as in the past in order to save costs, but rather it would be available on the website and will be included in the weekly AVC Campus update with the link to the report. The committee agreed to review the

report electronically and approve before the report goes to the Board of Trustees at the July 13, 2015 Board Meeting.

VIII. Next Meeting Date

It was decided to meet in February 2016. A date will be determined.

IX. Adjournment

On a motion made Chuck Church and second by Chris Grado, and with the following votes: Chuck Church, Drew Mercy, Dr. Gil Snow, Chris Grado, Mara Javines and John Currado all voting yes, the meeting was adjourned at 9:46 a.m.

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Facilities Services Measure R Report 2015/2016

The following 2015/2016 capital outlay projects have been approved for the use of Measure R funds:

Project: Campus Roadway Safety Project. Safety upgrades to campus roadways and parking areas included striping, signage, vehicle controls, speed limits and speed controls.

Status: Complete

Project: M&O Shop Ventilation Modification. Modifications to the ventilation systems in the warehouse and M&O shops to eliminate the risk of carbon dioxide buildup.

Status: Complete

Project: Campus Roof Repair/Replacement Project. Replacement of the Administration Building and Learning Center roofs. Repair of the Library, Applied Arts Building and Child Development Center roofs.

Status: Complete

Project: Health & Sciences Building Modifications. Installation of roof safety platform and railings. Installation of additional casework requirements.

Status: Complete

Project: Campus Infrastructure. Completion of as-built drawings of all campus infrastructure utilities.

Status: In Progress

Project: Choral Room Renovation. Renovation of Building FA3 Choral Room including new flooring, seating, paint, doors and acoustical treatments.

Status: Complete

Project: Curb & Walkway Renovation. Curbs and walkways renovated throughout campus to eliminate tripping hazards and other safety related issues.

Status: Complete

Project: Palmdale Center. Augment design service requirements and purchase non-instructional fixtures, furnishings and equipment.

Status: In Progress

3/1/16